

## Familiarization-Programme

### GVP INFOTECH LIMITED

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#### **GVP INFOTECH LIMITED**

(Formerly known as Fourth Dimension Solutions Ltd)

**Regd. Off.:** 710, Naurang House, Kasturba Gandhi Marg, New Delhi-110001 **Contact :** +91 11 41562293

**Email :** [secretarial@gvpinfotech.com](mailto:secretarial@gvpinfotech.com) | **Website :** [www.gvpinfotech.com](http://www.gvpinfotech.com)

**CIN :** L74110DL2011PLC221111

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## Familiarization Programme

GVP Infotech Limited ("the Company") has put in place a system to familiarize its Independent Directors about the Company, its products, and business model of the Company. In addition, it also undertakes various measures to update the Independent Directors about the ongoing events and development relating to the Company.

All the Independent Directors of the Company are made aware of their role, responsibilities & liabilities at the time of their appointment, re-appointment, through a formal letter of appointment, which also stipulates various terms and conditions of their engagement.

Each member of the Board, including the Independent Directors, have been given complete access to any information relating to the Company, whenever they so request. In addition, the Company gives the presentations from time to time to the Board and its committees covering activities being undertaken by various departments, where Directors (including Independent Directors) get an opportunity to interact with members of the senior management. Such presentations, inter alia, cover business strategies, business model, management structure, new products, various policies, management development, quarterly and annual results, budgets, review of Internal Audit and risk management framework, etc.

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